

**ARMY ENGINEER ASSOCIATION
EDUCATIONAL SUPPORT PROGRAM**

1. **GENERAL:** This education support program is sponsored by TRIMBLE and the Army Engineer Association (AEA). Each year, a minimum of three \$1,000.00 awards are available to deserving AEA members, as prescribed below.

2. **APPLICABILITY:**

- a. Awards are offered only to current members of the AEA who are serving either in an active, reserve, or national guard component Army Engineer unit, school, or organization within the Corps of Engineers of the United States Army. Awardees must continue AEA membership throughout the period of the award.
- b. Eligibility: Current AEA Members in the grades or ranks shown:
 - 1) Commissioned Officers: 2LT, 1LT, CPT and MAJ
 - 2) Warrant Officer: WO1, WO2 and WO3
 - 3) Enlisted: SPC, CPL, SGT, SSG and SFC.
 - 4) Department of Army Civilian Employees: GS1 thru GS12.
 - 5) Spouses, or children of AEA members.
- c. Awards will be based primarily upon merit of the applicant coupled with potential for academic success and standards of conduct as supported by personal references. Equal opportunity is applied to each applicant during the selection process.

3. **RESTRICTIONS AND CONDITIONS:**

- a. Education funds provided will be used only for tuition and/or book fees associated with courses taken at an accredited college, university, or institution. These courses should be taken in conjunction with a higher-level degree producing program that can eventually result with an Associates, Bachelors, or master's degree. Technical certifications courses will be considered as well on a case-by-case basis.
- b. There are no provisions for more than one award to a single individual. Recipients are ineligible for awards in future school years.

4. **PROCEDURES:**

- a. Applications for the AEA Education Support will be submitted to the Executive Office of the AEA using this AEA Form 3. Forms must be submitted for consideration to arrive no later than 30 June of the current AEA fiscal year (1 July – 30 June).
- b. The selection committee will meet during the month of July with announcement of award recipients before the end August. The AEA will notify each recipient and non-recipient by letter as to the status of their application.
- d. Each award recipient will provide contact information for their university or institution. AEA will send check directly to institution in the name of each recipient for tuition and/or book fees paid up to that amount.
- e. Time limit for use of funds is two years. Award recipients must provide documentation from the academic institution to support AEA reimbursement.

5. **PROGRAM POINT OF CONTACT:** Executive Director AEA, PO Box 30260, Alexandria VA 22310-8260.

Phone: 703-428-6079; Fax: 703-428-6043; Email: xd@armyengineer.com

APPLICATION FORM – AEA MEMORIAL SCHOLARSHIP

Applicant Information

Rank/Grade: _____ Last Name: _____ First Name: _____ MI: _____

SSAN: _____ - _____ - _____ Status: Act Duty USAR ARNG USACE Civilian

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ - _____

Daytime Phone: _____ Email: _____

AEA Membership Expiration Date: _____

Current Unit/Organization Information

Name of Unit/Organization: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____ - _____

Duty Position: _____ Phone: _____

Commander: _____ Supervisor: _____

Academic/ Education Institution Information

Institution: _____ Classes Begin: _____

Campus location: _____ degree/credential desired _____

Additional Instructions

1. PRINT or TYPE clearly, with black ink, all information requested above.
2. Submit, with this application form, a one page essay outlining why you should be selected for an award, including a paragraph on your financial need and your evaluation of your potential success.
3. Include at least two (no more than four) personal recommendations. At least two must be from within your current chain of command. Recommendations must specifically address standards of conduct.
4. Sign and date below.
5. Forward this application and all supporting documents to: Army Engineer Association, PO Box 30260, Alexandria VA 22310-8260, postmarked prior to 30 June of the current fiscal year (1 July-30 June).

Applicant's Signature: _____ Date Signed: _____