

# AEA Essayons Award Approval/Request Form

Details regarding this award are available at [www.armyengineer.com](http://www.armyengineer.com); click "programs" and then "awards."

## Requester's Information:

Rank/Name: \_\_\_\_\_  
Unit/Org: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Process completed form for nominees **outside** USACE and for approval by the USAES Assistant Commandant if the unit does not have an Engineer Battalion commander to: [flwadmin@armyengineer.com](mailto:flwadmin@armyengineer.com)  
AEA, P.O. Box 634  
Ft. Leonard Wood, MO 65473  
Phone 573.329.667

Process completed form and narrative for USACE-related spouses to: [flwadmin@armyengineer.com](mailto:flwadmin@armyengineer.com)  
Phone: 573-329-6678  
AEA, P.O. Box 634  
Ft. Leonard Wood, MO 65473

## Nominee/Recipient Information (Please complete all areas and submit a narrative no more than two pages in length.)

NOMINEE: \_\_\_\_\_ NOMINEE SPONSOR: \_\_\_\_\_  
SPONSOR UNIT/ORGANIZATION: \_\_\_\_\_  
SPONSOR PMOS/BRANCH: \_\_\_\_\_ SPONSOR CURRENT DUTY POSITION: \_\_\_\_\_  
SPONSOR TOTAL YEARS OF SERVICE: \_\_\_\_\_ NOMINEE YEARS OF SUPPORT TO THE ENGINEER REGIMENT: \_\_\_\_\_  
TYPE OF CEREMONY: \_\_\_\_\_ PLANNED PRESENTATION DATE: \_\_\_\_\_ SPONSOR AEA MEMBER: Yes No

## Essayons Award Endorsement/ Request for Approval (Allow 4 weeks for processing.)

**Company/Detachment Commander or Higher Endorsement:** Request that this nomination be approved as an

Essayons Award:

Yes/No Accompanying narrative and documents clearly substantiate that the nominee meets the established criteria.

**Endorser signature:** (printed name and signature) \_\_\_\_\_

**Recommendation is approved/disapproved.**  
**Approval authority must be a current member**  
**of the Army Engineer Association and be an**  
**Engineer Battalion/District commander.**

Date: \_\_\_\_\_



Typed Signature Block of Approver

(Signature)



\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**AEA should mail processed medal to:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Payment for all awards MUST accompany this form.**

**Cost of the Essayons Award is \$50.00**

Check or Money Order Enclosed (No Govt. POs)

\_\_\_ VISA/MC EXP: \_\_\_\_\_ \$ \_\_\_\_\_

#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_