

# AEA Essayons Award Approval/Request Form

Details regarding this award are available at [www.armyengineer.com](http://www.armyengineer.com); click "programs" and then "awards."

## Requester's Information:

Rank/Name: \_\_\_\_\_  
Unit/Org: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Process completed form for nominees **outside** USACE and for approval by the Engineer School Commandant if the unit does not have an Engineer brigade commander to:

**AEA, P.O. Box 634**  
**Ft. Leonard Wood, MO 65473**  
Phone 573.329.6678 FLWadmin@armyengineer.com

Process completed form and narrative for USACE-related spouses for approval by the Chief of Engineers to:

**USACE SGS DLL dll-sgs@usace.army.mil**

## Nominee/Recipient Information (Please complete all areas and submit a narrative no more than two pages in length.)

NOMINEE: \_\_\_\_\_ NOMINEE SPONSOR: \_\_\_\_\_  
SPONSOR UNIT/ORGANIZATION: \_\_\_\_\_  
SPONSOR PMOS/BRANCH: \_\_\_\_\_ SPONSOR CURRENT DUTY POSITION: \_\_\_\_\_  
SPONSOR TOTAL YEARS OF SERVICE: \_\_\_\_\_ NOMINEE YEARS OF SUPPORT TO THE ENGINEER REGIMENT: \_\_\_\_\_  
TYPE OF CEREMONY: \_\_\_\_\_ PLANNED PRESENTATION DATE: \_\_\_\_\_ SPONSOR AEA MEMBER: Yes No

## Essayons Award Endorsement/ Request for Approval (Allow 4 weeks for processing.)

**Battalion Commander/Higher Endorsement:** Request that this nomination be approved as an Essayons Award:

Yes/No Recommender is current AEA member.  
Yes/No Recipient's spouse is a current AEA member.  
Yes/No Accompanying narrative and documents clearly substantiate that the nominee meets the established criteria.

**Endorser signature:** (printed name and signature) \_\_\_\_\_  
\_\_\_\_\_

**Recommendation is approved/disapproved.**  
**Approval authority must be a current member**  
**of the Army Engineer Association and be an**  
**Engineer brigade commander or higher.**

Date: \_\_\_\_\_

↓ \_\_\_\_\_ (Signature) ↓  
↓ Typed Signature Block of Approver ↓  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**AEA should mail processed medal to:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Payment for all awards MUST accompany this form.**

Current cost of the Essayons Award is \$40. Shipping is included.

\_\_\_ Check or Money Order Enclosed (No Govt. POs)

\_\_\_ VISA/MC EXP: \_\_\_\_\_ \$ \_\_\_\_\_

#: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_