AEA Essayons Award Approval/Request Form

Details regarding this award are available at www.armyengineer.com; click "programs" and then "awards."

Requester's Information:

Rank/Name: _____

Unit/Org: _____

Address: _____

City: _____ State: ____ Zip: _____

Phone: _____ Email: _____

Process completed form for nominees **outside** USACE and for approval by the Engineer School Commandant if the unit does not have an Engineer brigade commander to:
AEA, P.O. Box 634
Ft. Leonard Wood, MO 65473
Phone 573.329.6678 Fax 573.329.3203

Process completed form for USACE-related spouses for approval by the Chief of Engineers to:
USACE (ATTN: Chief of Staff)
441 "G" Street, NW (3rd Floor)
Washington, DC 20314-1000

Nominee/Recipient Information (Please complete all areas and submit a narrative no more than two pages in length.)

NOMINEE: _____ NOMINEE SPONSOR: _____

SPONSOR UNIT/ORGANIZATION: _____

SPONSOR PMOS/BRANCH: _____ SPONSOR CURRENT DUTY POSITION: _____

SPONSOR TOTAL YEARS OF SERVICE: _____ NOMINEE YEARS OF SUPPORT TO THE ENGINEER REGIMENT: _____

TYPE OF CEREMONY: _____ PLANNED PRESENTATION DATE: _____ SPONSOR AEA MEMBER: Yes No

Essayons Award Endorsement/ Request for Approval (Allow 4 weeks for processing.)

Battalion Commander/Higher Endorsement: Request that this nomination be approved as an Essayons Award:

Yes/No Recommender is current AEA member.

Yes/No Recipient's spouse is a current AEA member.

Yes/No Accompanying narrative and documents clearly substantiate that the nominee meets the established criteria.

Endorser signature: (printed name and signature) _____

_____

Recommendation is approved/disapproved. Approval authority must be a current member of the Army Engineer Association and be an Engineer brigade commander or higher.

Date:_____

_____ (Signature)

Typed Signature Block of Approver

_____

_____

_____

AEA should mail processed medal to:

_____

_____

_____

Payment for all awards MUST accompany this form.

Current cost of the Essayons Award is $40. Shipping is included.

____ Check or Money Order Enclosed (No Govt. POs)

____ VISA/MC EXP: _____ $_____

#: _____ - _____ - _____ - _____

_____

PRINT & SIGN NAME EXACTLY AS SHOWN ON CARD.

FORM MAY BE LOCALLY REPRODUCED.